

**INSTRUCTIONS FOR COMPLETING A  
BENEVOLENCE APPLICATION FORM**

The form must NOT be completed by the Applicant! A brother should sit down with the applicant and fill in the information.

There are 14 items numbered on the application and answers should be given to ALL of them.

**Item 1** -- Name and age

**Item 2** -- Address and Postal Code

**Item 3** -- Occupation and phone number

**Item 4** -- If employed say "Employed See Item 3".

**Item 5** -- List the names of all dependents. If there are more than 4 children make a separate list and attach it to the application. If there are none say "none".

**Item 6** -- If the applicant is not the member then fill in this line. If he is the applicant then say "See Item 1".

**Item 7** -- Fill in the name of the lodge and district.

**Item 8** -- If the member is not deceased then use N/A or say "still alive".

**Item 9** -- If they are the same say "same".

**Item 10** -- If more room is required fill out another piece of paper and attach it to the application. A total is required to be shown at the bottom and it should be a YEARLY total.

**Item 11** -- ASSETS - Information given here is FAMILY ASSETS. So be sure you include the whole family.

**Item 12** -- Real Estate -- These days with market value assessment the Est. resale value can be taken from the tax slips.

**Item 13** -- If the applicant does not own his accommodation complete this item.

**Item 14** -- INCOME & EXPENSES -- The numbers given here are for the past 12 months and should coincide with the information given in Items 10 and 11. Yearly totals are to be provided in t) and dd).

**Amount of funds given by our lodge** - On the back page show the amount given by your lodge which should also be shown in Item 14 o).

**Copy of Resolution Passed in Open Lodge** - Since a resolution must have been passed in open lodge the information given in this section needs to be signed by the W.M. and Secretary and sealed.

**Remarks Of The Lodge Chairman Of Benevolence** -- It is recommended that a separate letter include the remarks of the lodge chairman of benevolence since there is not much room available on this form. It would be appropriate to say "See letter dated - attached". This section is signed by the Chairman.

**Remarks Of The District Chairman Of Benevolence** -- Again it is recommended that a separate letter be used and attached to the application. This section is dated and signed by the District Chairman who is responsible to deliver the application to the Grand Secretary whenever he signs it.

GRAND LODGE, A.F. & A.M. OF CANADA  
IN THE PROVINCE OF ONTARIO  
COMMITTEE ON BENEVOLENCE  
363 King St. West. Hamilton, Ontario L8P 1B4

***APPLICATION FOR BENEVOLENCE***

PER THE BOOK OF CONSTITUTION (1992) SECTIONS 428 - 430 and  
REGULATIONS GOVERNING GRANTS OF BENEVOLENCE

**RULES RESPECTING GRANTS OF BENEVOLENCE**

Grants of benevolence by Grand Lodge to a brother, or to dependent relatives of a living or deceased brother, are to be considered as supplementary assistance to that given by the lodge recommending the application.

No grant of benevolence may be made to an unaffiliated Mason, nor to dependent relatives of a deceased brother who, at the time of his death, was an unaffiliated Mason.

**IMPORTANT**

Please attach a supplementary letter, outlining the basic needs of this request, with as much additional information unique to this request, that will assist the Committee in its determinations. Regular communication between the Supervisor of Benevolence and the lodge representative will enable us to maintain an ongoing "Case File."

It is the responsibility of the lodge to see that Applications for Benevolence are sent to the Grand Secretary through the District Chairman **BEFORE APRIL 1** for processing prior to the annual meeting of Grand Lodge.

Please Leave Blank FOR OFFICE USE ONLY	
LOGGE No	
NAME	
DATE RECEIVED	
DATE APPROVED	
AMOUNT	

READ CAREFULLY

PRINT PLAINLY

USE "N/A" WHERE NOT APPLICABLE

WE HEREBY APPLY TO GRAND LODGE FOR A GRANT FROM THE BENEVOLENT FUND AND SUBMIT THE FOLLOWING INFORMATION IN SUPPORT OF THIS APPLICATION FOR

1) Last name of recipient \_\_\_\_\_ Given names \_\_\_\_\_ Age \_\_\_\_\_

2) Present address \_\_\_\_\_ City/Town \_\_\_\_\_ Postal Code \_\_\_\_\_

3) Occupation is or was \_\_\_\_\_ Phone \_\_\_\_\_

4) If unemployed, date and reason for leaving last employment \_\_\_\_\_

5) Names of dependents	Age	Marital status	Occupation	Residence (if other than above)
Spouse _____				
Child 1 _____				
Child 2 _____				
Child 3 _____				
Child 4 _____				

6) Name of member in good standing \_\_\_\_\_

7) Member of \_\_\_\_\_ Lodge, No. \_\_\_\_\_ District \_\_\_\_\_

8) If deceased - Date \_\_\_\_\_

9) Recipient's relationship to member \_\_\_\_\_

10) DEBTS: Give details of all debts owing

Owing to whom	For what purpose	Amount	Repayment schedule
Total yearly repayment			

11) FAMILY ASSETS ARE:	YES	NO	In Whose Name	Amount	Annual earned income from assets
Bank accounts:					
Stocks/Bonds:					
RRSPs/GICs:					
Life insurances:					
Other investments:					
Other (specify):					
Total					

12) Real estate owned	Description	Est. resale value	Annual revenue	Annual taxes
	Home:			
	Other:			

13) If applicant rents housing accommodation - Give details  
 Landlord \_\_\_\_\_ No. of rooms \_\_\_ Monthly rental \_\_\_\_\_

14) TOTAL INCOME & EXPENSES DURING THE PAST 12 MONTHS

INCOME	EXPENSES
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a) Earnings of husband	\$ _____	u) Housing	- Rent	\$ _____
b) Earnings of wife	\$ _____		- Mortgage	\$ _____
c) Earnings of children at home	\$ _____		- Taxes	\$ _____
d) Unemployment insurance	\$ _____		- Insurance	\$ _____
e) Welfare benefits	\$ _____	v) Utilities	- Hydro/water	\$ _____
f) Family/Mothers allowances	\$ _____		- Phone/TV	\$ _____
g) Workers compensation	\$ _____		- Heat	\$ _____
h) Alimony	\$ _____	w) Maintenance	- _____	\$ _____
i) Private pension	\$ _____		- _____	\$ _____
j) Old age security	\$ _____	x) Food/clothing		\$ _____
k) Canada pension plan	\$ _____	y) Transportation		\$ _____
l) Disability benefits	\$ _____	z) Medical		\$ _____
m) Death and survivor benefits	\$ _____	aa) Extraordinary expenses		\$ _____
n) Veterans allowance	\$ _____	bb) Yearly repayment for debts (from # 10)		\$ _____
o) _____ Lodge, No. ___	\$ _____			
p) Grand Lodge	\$ _____	cc) Other		\$ _____
q) Other masonic bodies	\$ _____			
r) Other sources (list)	\$ _____			
s) Family assets income <small>see # 11 above)</small>	\$ _____			
t) Total Yearly Income	\$ _____	dd) Total yearly expenses		\$ _____

Amount of funds given by our lodge towards this case this calendar year is: \_\_\_\_\_

Copy of Resolution Passed in Open Lodge

Moved by: \_\_\_\_\_ Bro. \_\_\_\_\_ Seconded by: \_\_\_\_\_ Bro. \_\_\_\_\_

and resolved, that an application for benevolence on behalf of \_\_\_\_\_

be recommended to Grand Lodge in conformity with Grand Lodge Regulations.

Given under our hands and Seal of the lodge, this \_\_\_\_\_ day of \_\_\_\_\_ A. D. 19\_\_\_\_\_

LODGE  
SEAL

\_\_\_\_\_  
W.M.  
\_\_\_\_\_  
SECRETARY

Remarks Of The Lodge Chairman Of Benevolence:

I certify that the statements in the above application are true in substance and in fact, and the applicant is of good moral character and worthy of assistance.

\_\_\_\_\_  
Lodge Chairman Of Benevolence

Remarks Of The District Chairman Of Benevolence:

I have reviewed this application with the lodge representative and endorse its validity.

Date \_\_\_\_\_ District Chairman Of Benevolence

Remarks Of The Grand Lodge Committee On Benevolence:

Recommendations:

\_\_\_\_\_  
Supervisor Of Benevolence

Date \_\_\_\_\_ Chairman Of Benevolence